



Eaglesoft 2016 USER GROUP Meetings

Let the experts show you how to make the most of Eaglesoft's features at these user group meetings!

MARCH 25, 2016

Eaglesoft – Getting Back to Basics (Basic New User Class or Refresher Class)

- Entering responsible parties, policy holders and patients
- Entering referral source
- Exploding codes
- IntelliCare
- How to schedule patients
- How to do a walkout
- How to take payment
- How to use FAQ and view webinars

APRIL 22, 2016

Tips for Controlling Your Accounts Receivable

- Tracking accounts receivable
- Reports to monitor daily, weekly and monthly
- Sending statements – the difference between billing charges and finance charges
- When should statements be sent out?
- Insurance estimates and claim tracking
- What is impacted when creating adjustments?

JUNE 24, 2016

RevenueWell, IntelliCare, InContact and Recare

Take your practice to the next level.

RevenueWell

- Automate post-operative instructions, recare, Tx plan not scheduled
- Send new patient welcome packets and campaigns such as end-of-year benefits and birthday cards
- Allows the patient to make payments at home, request appointments and print their own receipts

IntelliCare

- Automate icons or alerts that the patient is due for FMX, BWX, perio chart, has missing cell phone or email information, or needs updated HIPAA form or medical history form, to name a few

InContact

- Interactive contact manager that makes keeping track of your patient base an easier task
- Electronic mechanism for making calls on recall or on delinquent accounts, tracking responses from calls and generating mailings

Recare

- Send out recall through Eaglesoft for patients who are scheduled due next month and past due

JULY 22, 2016

Digital Presentation

How to use your intraoral cameras and digital X-rays to increase case acceptance.

- Sensor care, kits to use with sensors
- Printing, emailing, all enhancement tools
- Customizing mounts – for both intraoral camera and X-ray images
- Customizing toolbars, transferring images, importing images, taking intraoral camera and digital camera images
- Use the enhancements to wow your patients
- Saving images to document groups
- Creating example groups and photo albums for showcasing your work and educating patients
- How to create custom printouts

AUGUST 26, 2016

Optimizing Treatment Plans and Reports

Take your practice to the next level.

- Updating and entering fee schedules
- Phase treatment plans
- Treatment presentations with images
- Treatment plans with informed consents
- Creating pre-authorizations
- Reports

SEPTEMBER 30, 2016

Scheduling and Task Manager

- Set up hours and goals
- Set up appointment types and scheduling templates
- Customize toolbars
- Move an appointment and copy an appointment
- Schedule family appointments
- Appointment queue
- Find appointment
- Locate appointment
- How to set up the settings area
- IntelliCare will be discussed in relationship to the schedule

OCTOBER 28, 2016

(DOCTORS AND SPOUSES ONLY)

Monitor and Protect Your Practice with Eaglesoft

- Reports – what reports to monitor daily, weekly, monthly
- Advanced security settings – learn what the security settings control and how to create security profiles for team members
- How to set up and use the Eaglesoft time clock for tracking work hours
- Characteristics to look for
- How they do it
- What to do if you suspect something is going on

NOVEMBER 11, 2016

Going Chartless with Eaglesoft

- Patient entry from the time they are scheduled to when they are walked out
- Preferences for chartless areas of the system
- Scheduling the patient, Fast CheckIn
- Maximizing use of tooth and perio charting
- Chartless
- SmartDoc
- Auto Notes
- Messenger

TIME:

9:00 a.m. - 4:00 p.m.

LOCATION:

Patterson Dental (Conference Room)
185 S. Douglas Street, Suite 100
El Segundo, CA 90245

FEE:

\$150 per person per class
Late registration \$200 fee starts on
Friday before meeting is scheduled.

CE: 6 units

RSVP: Register online at www.regonline.com/eaglesoft2016

